NEIGHBORHOOD DEVELOPMENT FUND Not-for-Profit Request

January 25, 2006

DATE:

| TO: | Appropriations Committee | 4- | |
|--|---|---|--|
| FROM: | Council Member_Johnson | | |
| RE: | Request for Neighorhood Deve Committee. | lopment Fund to be considered | by the Appropriations |
| Park Neighboread the organithat the public | od the attached <u>Proposal</u> in the american in the american Association, Inc. and having ization's statement of public purpose is legitimate. I/We have a Grant Proposal Agreement to the | ose to be furthered by the fund also completed the disclosure | s requested and I/We agree section below. |
| Signature of Q | ouncil Member (\$1,000.00) | Signature of Council Membe | er |
| Signature of C | Council Member | Signature of Council Member | er |
| Signature of C | Council Member | Signature of Council Member | ET |
| Signature of C | Council Member | Signature of Council Member | er |
| legislative ass | E y relation you have with the orga sistant or any city employee to thi r their employees.) | nization requesting the grant (y s organization and to any mem | your, your family, your ber of the organization's board |
| | | | |
| Approved by | : | 7 | |
| Appr | opriations Committee Chairman | Date | |

OFFICE OF METRO COUNCIL CLERK
RECEIVED
DATE 1/25/00 TIME: 4:12 Pm

The Honorable Dan Johnson

Dear Mr. Johnson:

I am writing to you on behalf of the Wilder Park Association to make a request for funding from your discretionary account.

Our Association publishes a monthly newsletter, and we would like to obtain funding to help defray the printing, mailing, and distribution cost.

We would therefore like to request funding of \$1,000 to support these activities. I would be happy to meet with you at your convenience to discuss this. Please call me at 852-4889 (W) or 361-1764 (H) if you wish to arrange a meeting.

Thank you for your consideration of this request.

Sincerely,

Sen M'Maman

Sean McNamara, Chairman

Wilder Park Neighborhood Association



SECTION ONE: DESCRIPTION OF APPLICANT AGENCY/ORGANIZATION

IDENTIFYING INFORMATION

| i. | Official Name of Agency/Organization (Agency) as listed with the Kentucky Secretary of State: |
|-------|---|
| 11. | Organization number as listed with the Kentucky Secretary of State: |
| 111. | List any "working" or "does business as" names for organization: N /4 |
| IV. | Address of main office: (street and zip + 4) 120 West Fairment Street Louisville KY 40214 |
| V. | P. O. / mailing address if different: (zip + 4) |
| VI. | Phone # (502) 361-1764 Fax# (502) N/A |
| VII. | E-Mail <i>N /</i> 4 |
| VIII. | Agency's Legal Signatory/Title Name Sean McNamara Title Chairman |
| IX. | Contact person responsible for application: A. Name: Sean McNamara |
| | B. Phone # (502) 361-1764 Fax# (502) N /A |
| | C. E-Mail Sean menanara Planin, le cedu |
| Ī. | RIPTION OF AGENCY Describe your Agency's vision, mission and services: in - prof. t |
| | operate, on a volunteer basis, a neighborhood organization for |
| | he Wilder Park neighborhood, to serve as a haison for |
| | overnment offices and agencies, to inform members/heighbore |
| | f their civic responsibilities to lend help charitably |
| | when possible for the good of Wilder Park neighbors. |
| | when possible for the good of Wilder Park neighbors. |

| II. | Total number of Board members <u>12</u> |
|------------|--|
| 111. | Number of Board meetings held to date in current fiscal year |
| ĮV. | Average attendance at Board meetings1 O |
| FAC I. | List location(s) and terms (owned, rented, leased, or donated). A. 120 West Fairment Street (owned) B C D. |
| 11. | Are all facilities handicapped accessible? Yes No |
| III. | If no, please explain: |
| | · |
| | |
| | |
| | |
| FINA I. | ANCIAL INFORMATION Agency's fiscal year from (month) <u>Tanagry</u> to (month) <u>December</u> |
| II. | Does your Agency anticipate a significant increase or decrease in your budget from the current |
| | fiscal year to the budget projected for next fiscal year? No Yes |
| 111. | If yes, please explain. |
| | |
| | |
| | |
| IV. | For the current fiscal year , list funds received from Louisville Metro Government, <u>including funds</u> from any department, office, etc. in either the former City of Louisville or Jefferson County. |
| \$ | Nine Source: |
| \$ | |
| Ψ | Source: |
| \$ | Source: Source: |

| \$ | Source: |
|-----------|---|
| | |
| V. | Provide one copy only of each of the following, as appropriate (4 points): A. Articles of Incorporation. B. Approved budget or executive summary for your Agency's current fiscal year. C. Proof of IRS 501(C) (3) status, or application for this IRS status, if applicable. D. Staffing structure for entire Agency, including organizational chart. E. Board member list; specify chair, vice-chair, secretary, and treasurer. F. If your Agency is an employer required to have a written Affirmative Action/Equal Employment Opportunity policy: copy of policy. G. If rent/occupancy costs are being requested: copy of the signed lease. H. If program participants have the opportunity to evaluate the services received: one copy each of any forms used. |
| VI. | List below any relationship any members of your Board of Directors or employees have with any Metro Council Member, Council Member's family, Council Member's staff, or any Louisville Metro Government employee. |
| | <u>MA</u> |
| | |
| VII. | I certify under the penalty of law that the information in this application is accurate to the best of my knowledge. I am aware that my Agency will not be eligible for funding if investigation at any time shows falsification. If falsification is shown after funding has been approved, any allocations already received and expended are subject to be repaid. I further certify that I am authorized to sign this application for the Agency. |
| Name | of Legal Signatory: (type or print) <u>Sean McNamara</u> |
| Title: | Chairman |
| Signa | ature <u>Sea M'Namas</u> |
| | 10 1 19 1 05 |

LOUISVILLE METRO COUNCIL APPLICATION FORM FOR NEIGHBORHOOD DEVELOPMENT FUNDS (2005-2006)

| Propos | ed Activity/Need: Detray mailing a printing costs of association newsletters |
|--------|---|
| Name o | of Applicant Agency: Wilder Park Neighborhood Association, Inc. |
| | T OF FUNDING REQUESTED \$ 1,000-00 |
| l. | Contact Person responsible for the Activity described in this proposal: A. Name Sean McNamara B. Title Charman C. Phone # (502) 361-1764 Fax # (502) NA D. E-mail Sean - manage @ Januarile . Edu |
| | f funded, this activity will further which of the major goals of Louisville Metro listed below. |
| [| Bringing Us Together |
| | Keeping Us Safe |
| | Promoting Education and Growing Jobs |
| | Énhancing Neighborhoods and Protecting Our "Louisville" Quality of Life |
| 3. i | f funded, this activity will strengthen (check one): |
| | Youth (teenagers, ages 13-19) Human Services (Citizens with barriers to meeting basic human needs) Arts/cultural Neighborhoods Business Associations Parks Community Activities and Events Other: if you do not believe your proposal fits any of the above, please describe the nature of your request: |
| 4. | If approved, Louisville Metro Funds will be used for (check one) Operating Funds (cannot exceed 33% of agency's total budget) Programming/services/events for direct benefit to community or qualified individuals Capital equipment (small operating equipment which may be used to benefit the individuals or community being served. (No building or renovations) |

| majo | POSAL DESCRIPTION: Describe how you are going to further one of the four or goals of Louisville Metro Government by this proposal. (See #2) Levensing our new tetter distribution, he hope to gain hew |
|-------------------|---|
| 6. Desc Increa | tribe the activity being proposed to address the goal. The number of mothly mailings of our Association Her. This includes printing, mailing, and distribution. |
| | ribe how the funding is to be used. BE SPECIFIC. mailing, and distribution of monthly newsletters. |
| 8. Descri | ibe the results/goals for this proposal. How will you know it is successful? Nant: to increase the number of newletters protect and a pack mentle. If Successful, we will gain new members |
| EXPECTA | a. Participate in post-award training. b. Make all program and financial records available to any monitors from Louisville Metro to assure compliance with the approved funding. c. Failure to provide the services, programs or projects included in the agreement will result in funds being withheld, or in requirement for reimbursing Louisville Metro. d. Return to Louisville Metro of any unexpended funds by July 31, 2006. e. Documentation of all expenditures (canceled checks, receipts, |
| | paid invoices) E PAGE 3 -BUDGET SUMMARY STATEMENT FOR THIS PROJECT. |
| STAFF ONI | Description of Applicant Agency/Organization Complete All documentation is attached: 501(c)3 status, Articles of Incorporation, Secretary of State status, EIN (Employer Identification Number) |

2

LMC - 5/03

PROJECT/PROGRAM BUDGET SUMMARY STATEMENT

| AGENCY NAME: Wilder Park Neighborhood Association, Inc | | | | | | |
|--|------|---------------------|----------|--|--|--|
| Project/Program Name: Newsletter Produc | Fron | | 3 | | | |
| This Project/Program Proposal is #toft | | | | | | |
| | | 2005-2006 | % | | | |
| | Ro | ound to the nearest | of Total | | | |
| REVENUES ANTICIPATED | | \$100 | Revenue | | | |
| Louisville Metro Government Requested of Metro Agency: Metro Council | \$ | 1000-00 | 100 | | | |
| State of Kentucky | | U | | | | |
| Federal Government (Including Federal Pass-thru to State) | | Č | | | | |
| United Way | | O | | | | |
| Fees for Services | | () | | | | |
| Private Contributions | | (7 | | | | |
| Interest Income | | \mathcal{O} | - | | | |
| Other Sources (Please specify) | | C | | | | |
| | | | | | | |
| TOTAL REVENUES | \$ | 1000,00 | 100% | | | |
| OPERATING EXPENSES | | | | | | |
| Personnel (including all fringes) | | | | | | |
| Operating (Contractual and Supplies) | | 1,000,00 | | | | |
| Capital Equipment (Small Operating Equipment) | | | | | | |
| TOTAL EXPENDITURES | \$ | 1,000.00 | 100% | | | |
| Value of in-kind assets, such as donated space, supplies, use of equipment, etc. | \$ | C | | | | |

Value of volunteer services and how computed:

\$

0



Office of the Secretary of State

Certificate of Existence

DOMESTIC CORPORATION

I, JOHN Y. BROWN III, Secretary of State of the Commonwealth of Kentucky, do hereby certify that according to the records in the Office of the Secretary of State,

WILDER PARK ASSOCIATION, INC.

is a corporation duly organized and existing under the laws of the Commonwealth of Kentucky, whose date of incorporation is October 10, 1977 and whose period of duration is perpetual.

I further certify that all fees and penalties owed to the Secretary of State have been paid to date; articles of dissolution have not been filed; and the most recent annual report required by KRS Chapter 271B.16-220 or 273.3671 has been delivered to the Secretary of State.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my Official Seal, at Frankfort, Kentucky, this 24 th day of February, 1998.

HN Y. BROWN III

Secretary of State

Commonwealth of Kentucky

Internal Revenue Service

District Director

Wilder Park Association, Inc. P.O. Box 14382 Louisville, KY 40214 Department of the Treasury P.O. Box 3159 Cincinnati, Ohio 45201

Person to Contact:
Lois Parrott
Telephone Number:
513-684-3863
Refer Reply to:
CSB:E0
Date:DEC 3 1 1984

EIN: 31-0921802

Dear Sir or Madam:

According to our records, your organization is exempt from Federal Income Tax by virtue of an individual ruling dated January 1978 under Section 501(c)(3) of the 1954 Internal Revenue Code.

Contributions made to you are deductible by donors as provided in Section 170 of the Code. Bequests, legacies, devices, transfers or gifts to you or for your use are deductible for Federal estate and gift tax purposes under the provisions of Sections 2055, 2106 and 2522 of the Code.

If your purposes, character or method of operation is changed, you must let us know so we can consider the effect of the change on your exempt status. Also you must inform us of all changes in your name and address.

Sincerely yours,

James J. Ryand District Director

Internal Revenue Service

Department of the Treasury
P. O. Box 3159, Cincinnati, OH 45201

District Director

Nilder Park Association, Inc.
P.O. Box 14382-131 W. Collins Ct.
Louisville, KY 40214

Person to Contact:
Beatrice Eith
Telephone Number:
513-684-2634
Refer Reply to:
CSB:EO:BE

Date: MAY 23 1983

(684-3863)

.Dear Sir or Madam:

In response to your inquiry, Wilder Park Association, Inc. is exempt by virtue of an individual ruling dated January 1978 under section 501(c)(3) of the Internal Revenue Code of 1954.

Contributions to you are deductible as provided in Section 170 of the Internal Revenue Code. Bequests, legacies, devises, transfers or gifts are deductible for Federal, estate and gift tax purposes under Sections 2055, 2106 and 2522 of the Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 509(a)(1) & 170(b)(1)(A)(vi).

Sincerely yours,

James J. Ryan District Director

John

31-0921802

AMENDED BY-LAWS

of

WILDER PARK NEIGHBORHOOD ASSOCIATION, INC.

Effective November 1, 1988

Section 1. Intentions and purpose of Wilder Park Neighborhood Association.

To operate, on a volunteer basis, a neighborhood organization for the Wilder Park Neighborhood. To serve as a liaison for government offices and agencies. To help inform members/neighbors of available government aid and activities. To help inform members/neighbors of their civic responsibilities. To lend help charitably when possible for the good of Wilder Park neighbors. This organization will not be affiliated with any political or religious group. Finances shall be obtained through membership dues, donations, and an annual festival to be held on the standard Saturday of June of each year. The number one financial priority is to be the maintenance and operation of the Wilder Park Neighborhood Association Community Center.

Section 2. Membership.

- 1. Any person who lives in the designated boundaries may become a full member of Wilder Park Neighborhood Association. The designated boundaries are -- from Central Avenue on the North, the Watterson Expressway on the South, Louisville Avenue on the East, and the west side of Third Street on the West.
- 2. Any interested person outside of these boundaries who, in the interest of Wilder Park, may become an Associate Member.
 - 3. Wilder Park Neighborhood Association shall have one class of

members, qualifications for which are prescribed by the By-laws and Articles of Incorporation. A donation (dues) of per year, single; per family. However no financial hardship will be incurred for membership. Lifetime membership is available at \$35.00 single, and \$50.00 family.

Section 3. Executive Committee and Eligibility.

Wilder Park Neighborhood Association officials shall consist of a Chairperson, President, Executive Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. The officers and twelve (12) Directors shall make up the Board of Directors. This number shall be eighteen (18) members in all.

1. Election Procedure.

In July we will publish in our newsletter a notice, asking for qualified persons living in the Wilder Park area who wish to be elected as a director, through announcements at meetings, and through serving Directors to recommend qualified people to contact. To be eligible to serve as a Director you must live within the Wilder Park boundaries. To be elected and serve as an Executive Officer you must first serve as a Director one (1) year and be in the second year of a Director's term of office.

2. In August these names shall be brought before a full membership meeting for nomination. In September at a full membership meeting these candidates and any qualified candidates nominated from the floor will be voted on for election to a term of two (2) years. Only paid-up full members of the Wilder Park Association shall be eligible to be nominated or

to nominate Directors at full membership meetings. Each year the full membership shall elect sufficient directors to replace the out-going directors. (NOTE): Any director who for cause, wishes to be replaced or is not able to perform his/her duties as director, may be replaced with a majority vote of the Board of Directors. To fill this vacancy, a candidate must be voted on and win by a majority of the Board of Directors. The new director will fill the unexpired term. Present Directors may succeed themselves, if nominated.

- 3. In the October Directors' Meeting, the chairperson shall take nominations of the eligible officers and directors to serve for one (1) year, January December: A Chairperson, President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer. The Chairman may throughout the year, with a majority of the Directors' vote of approval, appoint an Advisor to serve with the Board on Special Committees that they are assigned only. Executive Officers may succeed themselves, if nominated.
- 4. In the November Directors' Meeting, the nominated officers shall be voted on and transition made in the December Directors' Meeting.
 - 5. DUTIES OF OFFICERS.

CHAIRPERSON. The Chairperson shall preside at all meetings of the Board and Full Membership and Committee meetings and shall represent and direct all Wilder Park Neighborhood Association functions and business, or designate a representative officer, director, or full member to do same. The Chairperson shall appoint all committees and shall be invited to attend all meetings and functions. The Chairperson shall also have responsibility

for general supervision of the affairs and conduct of the Board. Only the Chairperson may call a Special Full Membership Meeting or Board Meeting. The Chairperson may poll the Board by phone for an Emergency Act of the Board. A simple majority is needed to act.

PRESIDENT. The President shall co-preside with the Chairperson at all Directors' and full membership meetings and share full operation with Chairperson. The President shall direct the daily operation through the Chairperson's direction and they shall be invited to serve on all committees. The President shall preside in the absence of the Chairperson and shall co-sign all checks for the treasurer and shall report at monthly Directors' meeting on operation.

VICE-PRESIDENT. The Vice-President shall assist the President in his duties and shall act on behalf of and with the authority of the President in the President's assignments and in the President's absence and shall share in attending Association-related meetings and shall serve as the Chairman of the annual Festival in June.

RECORDING SECRETARY. The Recording Secretary shall keep the minutes of all Board of Directors and Membership meetings and shall read the minutes of prior meetings at each regular meeting thereof and shall record the Directors' attendance and file the minutes.

CORRESPONDING SECRETARY. The Corresponding Secretary shall issue all notice except as otherwise specified in these By-Laws, and shall keep a copy of all correspondence.

TREASURER. The Treasurer shall have custody of the funds, shall keep accurate accounting of all receipts and expenditures, and shall co-sign all

checks with the President. The Treasurer shall maintain a fund accounting system with respect to all programs and projects approved by the Directors, and shall report on the financial affairs to the Board of Directors at each regular meeting thereof. The Treasurer shall contact and explain to all association buyers and program directors the by-laws procedure for distribution of expenses.

DIRECTORS. It is the duty of a Director to attend monthly meetings of the Board of Directors at 7:30 P.M. on the second Tuesday of each month at the Community Center, 120 W. Fairmont and each director is obligated to act as host or hostess of at least one Board of Directors meeting and one open meeting at the center per year. The Host of the Month shall do light housekeeping during the month that that person serves as host. Directors shall, upon being appointed by the Chairperson, chair any committee designated and approved by the Board to carry on any program or project. He or she shall be responsible for accurate accounts of minutes to the secretary, and accounting method approved by the Treasurer and shall have a full report at each Board meeting.

6. POWERS OF THE BOARD OF DIRECTORS.

A majority of the number of Board members shall constitute a quorum. For the transaction of monthly business, the act of a simple majority of the Board present at a meeting at which a quorum is present shall be an act of the Board. Roberts Rules of Order will be followed at all meetings. Any business acted on must be consistent with the act of Intentions and Purpose of Wilder Park Neighborhood Association, Inc. and the Tax Exempt purposes of Wilder Park Association, Inc. at set forth in the Articles of

Incorporation. (NOTE): Obligations of Executive Committee to membership requires attendance of all meetings, adherence to duties assigned, and strict observance of By-Laws and Articles of Incorporation. If any powers are abused or duties not fulfilled, it shall be at the discretion of the Board of Directors to remove that person from his or her duties and replace him or her, after the matter has been voted on and approved by a majority vote.

Section 4. Full Membership Meetings.

- 1. If possible a monthly meeting will be held on the fourth (4th) Thursday of the month at 7:30 P.M., January October, at the Community Center, 120 W. Fairmont. A full report of the minutes, finances, and report of committees as well as future programs and plans will be discussed. Civil programs and services available in the Wilder Park Neighborhood community will be presented. The full membership of the Wilder Park Neighborhood Association with paid-up dues shall have one vote each on matters submitted to the assembly for decision, by the executive board. Any matter submitted by the membership for consideration must be consistent with association obligations and approved by the chairman.
- 2. <u>Building Trustees</u>. The duties of the Building Trustees shall be the entrustment of the Wilder Park Association Property (Wilder Park Community Center) in so far as the operations, management, property upkeep, maintenance and budget. To keep the center open to the public in strict accordance with the By-Laws, and to become a part of the By-Laws. After January 1991, the Chairperson and three (3) persons appointed by the

Chairperson are to serve as Trustees. The Trustee Committee shall consist of at least three (3), but not more than four (4) members. Also, the Wilder Park Association shall give priority to its funds and fund raising to the operational budget of the center, to keep it open and operating.

Section 5. Emblem.

The emblem of the Wilder Park Neighborhood Association, Inc. shall be a dark green tree on a light yellow background, the design of the tree being as follows: (See Sheet)

Section 6. Slogan.

The Slogan of the Wilder Park Neighborhood Association shall be "United We Will Be Noticed".

Section 7. By-Laws.

Following adoption of the initial By-Laws, provisions of the By-Laws may be added, amended or repealed with the approval of two-thirds (2/3) of the full board after one (1) year.

If this Association through lack of interest or fallen membership is dissolved, all real assets and financial assets will be turned over to the following charities: The Salvation Army, the Crusade for Children, South Louisville Community Ministries, and Catholic Charities, at the last Board of Directors' meeting. A month's notice, if possible, shall be given to the membership in a newsletter.

| Last Manne | | Address | 2 | \$ 50 m | 3 |
|--------------|---------------|-------------------------|--------|----------|-------------------|
| Caword | Dors | 3102 Grant St | 40214 | 366-3268 | 905-1207 |
| Clawford | | 3102 Grant St | 40214 | 366-3268 | 905-1207 |
| | Lauise | 4126 S Second St | 402.42 | 367-6220 | |
| 2 | Say. | 4002 S First St | 402.4 | 366-1451 | |
| Sations | Charles "Bud! | 4200 S Second St | 40214 | 361-0569 | |
| BC. Serial a | Cean | 3183 S Third St | 40274 | 361-1764 | 24-48-50 50-50 |
| Parker | Betty | 4205 S Second St | 40214 | 366-5590 | |
| Parker | George | 4205 S Second St | 200 | 366-5590 | |
| Roman | വ | 4213SFIST St | 4524 | 363-4455 | 455-6858 |
| E COLON | | 4213 S First St | 4224 | 363-4455 | 445-6855 |
| Simmons | Daume | 945 S Fifth St, Apt 207 | 40203 | 583-4133 | |
| | | 4300 S Second St | 42,4 | 366-4962 | 588-3686 |

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MENAGER EMBRIGUETE PAGE

12-31-05

9265 Smyrna Parkway PEDERAL CREDIT UNION LOUISVIlle, KY 40229 RETURN SERVICE REQUESTED



6102642340



1 of 1

WILDER PARK ASSOCIATION A858
4500 S 2ND ST IU96
LOUISVILLE KY 40214-1522

Please examine this statement. If incorrect please advise our auditors: Deming, Malone, Livesay, & Ostroff, CPA's; Suite 1100, 9300 Shalbyville Rd. Louisville, KY 40222 502-426-9860

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| | Privacy procedur your per permitte | Statement - We mainted al safeguards that com- sonal information. We d by law. Full statem | n physical. e | lectronic. ral Standa Pormation a | and ords to debout yes | l Lard | | j. |
| | Notice: | The Insurficient funds change to \$24,00: Thi | Fac. and the | CAAR Daime | any FAA | 111 1 | : | |
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Organization Number

0083917

Name

WILDER PARK ASSOCIATION, INC.

Profit or Non-Profit

N - Non-profit

Company Type

KCO - Kentucky Corporation

Status

A - Active

Standing

G - Good

State

ΚY

File Date

10/10/1977

Organization Date

10/10/1977

Last Annual Report

4/6/2005

Principal Office

120 W. FAIRMONT ST.

LOUISVILLE, KY 40214

Registered Agent

SEAN MCNAMARA, CHAIRMAN

120 W. FAIRMONT

LOUISVILLE, KY 40214

Current Officers

President

A B Roman

Vice President

George Parker

Secretary

Philip Fortwengler

Treasurer

Bud Smith

Director

Pauline Simmons

Director

Doris Carwford

Director

Joseph Roman

Director

John M. Crawford, Sr.

Incorporators and Initial Directors

Director

JOSEPH W. CASTLEN, III

Incorporator

JOSEPH W. CASTLEN, III

Director

Director

GERALDINE CLEARY

Incorporator

GERALDINE CLEARY

Incorporator

JOHN CRAWFORD
JOHN CRAWFORD

Director

MICHAEL W. DEMPSEY

Incorporator

MICHAEL W. DEMPSEY

Director

JOHN DOUGLAS RAYBURN

Incorporator

JOHN DOUGLAS RAYBURN